

September 4, 2014

The meeting of the Middlesex Board of Health was held on the above date in the Municipal Building and called to order at 7:00 p.m. by the Board President with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that all the requirements of the Law have been met by the Sunshine Law Meeting Notice forwarded to the Courier News, Home News, and Star Ledger and posted in the Municipal Building on December 19, 2013.

Roll Call

Amy Bigge	
Amy Burke	
Charles Corcoran	
Michael Conahan 1 st Alternate	Absent
Melissa Fedosh	Absent
Thomas Harrity	
Nancy Purcell-Holmes	Absent
Ceil Slauson	

Others in Attendance:	Kevin Dotey, Liaison	Absent
	Terry Brundage, SREHS	

Presentations: None

Minutes

Board Member Bigge made a motion to adopt the June 4, 2014 Meeting Minutes seconded by Board Member Slauson and carried by a unanimous vote of Board of Health members present.

Executive Session: None

Reports

- A. Activities Report – REHS, Terry Brundage presented the Activities Report for the month of June, July and August..

- B. Registrar's Report - Board Secretary read the Registrar's Report for June, July, and August 2014.
 - C. Middlesex County Environment Health Division (Air, Water, Noise & Solid Waste Complaints) – None.
 - D. Report from County Health Office Les Jones titled Spray Tek (Odor Complaints) – None.
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Finance Report

	June	July	Aug.
A. Board of Health License Fees Collected:	\$225.00	\$ 0.00	\$650.00
B. Registrar Fees Collected:	\$308.00	\$268.00	\$258.00
C. Bill List – Resolution to Acknowledge All Claims:	None		

Board Member Corcoran made a motion to accept the Financial Report seconded by Board Member Slauson and carried by the following roll call vote. Ayes: Bigge, Burke, Corcoran, Harrity, Slauson. No: None. Abstain: None.

Correspondence - None

Unfinished Business

- A. By-Laws of the Middlesex Board of Health – Board member Bigge and the committee are in the process of making the revisions from the June meeting.
- B. Update/Status of Public Park No Smoking Initiative – President Harrity brought forth the revised smoking ordinance which only included public parks and recreation. Board Member Corcoran asked at this point if we could table the ordinance for further discussion as he was not in favor of having no designated areas for smoking in the parks. The Board voted not to table the ordinance. Board member Burke made a motion to bring this recommended ordinance to the Governing Body, seconded by Board member Slauson and approved by the following roll call vote: Ayes: Bigge, Burke, Harrity, Slauson. No: Corcoran. Abstain: None.

The Board Secretary will follow-up with the Board liaison, Kevin Dotey to bring before the Governing Body before the next meeting.

- C. Food Licensing Renewal Fee for Non-Profits – The committee is waiting on finishing the By-laws before they review the food licensing renewals for non-profit. Discussion ensued on how much the cost for the health inspector's time. The Health Inspector, Terry Brundage stated that he has been asked if he does inspections on the High School football field snack bar, Pop Warner snack bar and the Little League snack bar. Inspector Brundage has only been called by the Little League for annual inspections.

Board member Corcoran made a motion to have the Health Inspector annually inspect High School football field snack bar, Pop Warner snack bar and the Little League snack bar seconded by President Harrity and carried by a unanimous vote of members present.

- D. Contract Renewal with Middlesex County for Health Services – The purchasing agent stated that the contract with Middlesex County for Health Services does not have to go to bid. The Board agreed to move forward with the County services.
- E. Rabies Clinic – Health Inspector, Terry Brundage noted that the Rabies Clinic is on Saturday, November 1, 2014 from 10:00 a.m. to 12:00 p.m. and Dr. Loomis from the Plainfield Animal Hospital will be the vet used this year. Board Secretary stated that the charge for his services is \$85.00/hr and \$20.00/hr for technician. The cost for syringes is \$15.00/per 100.

Old Business - None

New Business

- A. Health Inspector, Terry Brundage received a request for housing a pig. After reviewing Chapter 446-15 Prohibited nuisances paragraph 12. "The keeping of horses, donkeys, cows, goats, rabbits, guinea pigs, dogs, cats or other animals under unsanitary conditions is prohibited. The keeping of swine, except by a permit from this Board.

The Board asked that the Health Inspector find out (1) Where the pig will be housed? (2) How will she care for the pig? (3) The size of the pig? The Board also asked that he check other towns.

Website

- A. The Calendar of Events was posted for the month of September.

Public Portion

President Harrity opened the meeting to the public for anybody wishing to speak.

Seeing that there was no public comment, President Harrity closed the public portion of the meeting.

Board Member Corcoran moved for adjournment seconded by Board Member Slauson and carried by a unanimous vote of members present.

Kathleen Anello
Board Secretary